Job Description: Financial Resilience Coordinator Dorset

Post title:	**Financial Resilience Coordinator Dorset**
Hours:	**16-18 hrs Tuesday – Friday to include Wimborne and Blandford foodbank opening hours**
Contract:	**Permanent**
Salary:	**£13.80 - £14.25 per hour (£26,551 - £27,417 pa equivalent pro rata), plus 6% pension contribution**
Benefits:	**25 days leave plus 3 annual well-being days.**
	Access to employee assistance programme
Location:	**Wimborne and Blandford foodbank sites and satellite locations**

What is this all about?

Faithworks Money Advice works alongside Wimborne and Blandford Foodbanks to support people experiencing financial hardship and build financial resilience in local communities. Our shared vision is that everyone accessing our foodbanks should be offered financial support, including Money Guidance, Income Maximisation and Debt Advice. Support and funding from the UK Government and Dorset Council through the Crisis and Resilience Fund will help strengthen this work across Wimborne and Blandford.

As part of this programme, we are looking for a Financial Resilience Coordinator who will help individuals and families move from financial crisis towards greater resilience, confidence, and financial wellbeing. The role focuses on providing practical early support that can help prevent ongoing reliance on foodbank provision.

As well as working closely with the Financial Resilience Coordinator for BCP, the postholder will equip volunteers in the Foodbanks, and in time role this out to churches and other community spaces.

The ability to travel between sites is essential.

Success in this role will be seen in the number of people who report greater confidence in managing their money, alongside evidence of positive changes in behaviour that help people manage their money.

Whilst the post is open to people of faith and none, as a Christian-based initiative, we believe that the project needs to demonstrate the qualities of generosity, integrity and grace towards those who seek help and support.

What is the job purpose?

Our goal is simple: we want to help people become more financially resilient and better equipped to manage their money, reducing the likelihood of financial crisis and repeat foodbank use. Therefore, the jobholder will:

- Deliver financial resilience and money guidance activities in Wimborne and Blandford.
- Recruit, train, coach and support volunteers to provide effective and compassionate money guidance and benefit support.
- Build strong relationships with foodbanks, and in time community partners (including local churches) to increase access to financial wellbeing support.
- Develop referral pathways into specialist services including income maximisation, debt advice, and wider community support.
- Record and communicate evidence of impact, learning and good practice.

Duties and responsibilities

1. **Training, Supporting and Developing Volunteers**
    - Recruit, train, coach and support volunteer teams.
    - Equip volunteers to deliver agreed courses, workshops and group sessions safely and effectively, in line with our policies and procedures.
    - Provide ongoing encouragement, supervision, and support to volunteers.
    - Work with churches and community organisations to develop volunteer capacity.
    - Collaborate with the Faithworks BCP-based Financial Resilience Coordinator to develop shared volunteer pathways and best practices.

2. **Delivering Money Guidance and Financial Resilience Activities**
    - Deliver and facilitate financial resilience and money guidance courses, workshops and activities in Wimborne and Blandford.
    - Provide budgeting and benefits support, referring complex cases to specialist advice services.
    - Help people identify practical steps that improve their financial resilience and confidence.

- Develop approaches that address the underlying financial pressures contributing to foodbank use.
- Support people experiencing hardship in a compassionate, non-judgmental, and empowering manner.

3. Partnership Development and Community Engagement

- Work collaboratively with Wimborne and Blandford foodbanks, volunteers and satellite locations to identify people who would benefit from earlier money guidance support.
- Develop effective referral pathways into Faithworks Debt Advice service, Citizens Advice and other specialist agencies.
- In time build strong relationships with churches and equip them through training, resources and practical support.

4. Resource Development, Monitoring and Reporting

- Co-produce volunteer resources, workshop materials, participant handouts, toolkits and digital content.
- Identify and test new approaches and resources that strengthen financial wellbeing and community resilience.
- Record outcomes and impact information accurately.
- Collect case studies and stories that demonstrate positive change, ensuring appropriate consent is obtained.
- Produce reports and information required by Faithworks, partners, and funders.
- Ensure information is handled securely and in accordance with GDPR requirements.

5. Other

- Ensure safeguarding concerns are recorded and reported without delay in line with Faithworks policies.
- Ensure compliance with safeguarding, GDPR, health and safety and all relevant organisational policies.
- Attend relevant training and professional development opportunities.
- Contribute to team meetings and wider Faithworks activities.
- Undertake any other activities appropriate to the role as requested by the line manager.